CANDLEWOOD
DENTAL CARE
Lorraine Burio DMD

WELCOME TO OUR PRACTICE!!

Please take a few minutes to fill out the following form as completely as you can. Print it out and bring it with you to your appointment or email it back to us! We look forward to seeing you and/or your child in our practice!

PATIENT INFORMATION

Date: _____
SS #: _____ - _____ - _____
Patient Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Phone: (H)_____(C) _____
Email: _____
Sex: ☐ M ☐ F Age: _____ DOB: _____
Single ☐ Married ☐ Divorced☐ Child☐

Driver's Lic #/State: _____
Occupation: _____
Patient Employer/School:_____
Address: _____
_____Wk #: _____
Spouse/Parent Name:_____
DOB: _____SS#: _____
Spouse's Employer: _____
Whom may we thank for referring you?
_____

DENTAL INSURANCE

If **no insurance changes**, please check here: _____

Subscriber's Name: _____
Relationship: _____DOB: _____
ID# _____ Group. #: _____
Insurance Name: _____
Address: _____
_____

Is patient covered by secondary insurance?
Subscriber's Name: _____
Relationship: _____DOB:_____
ID# _____Group. #: _____
Insurance Name: _____
Address: _____

MEDICAL HISTORY

Physician's Name: _____ Date of last visit: _____
Phone: (_____) _____ Pharmacy: _____

Please check "Y or "N" to indicate if you have or have had any of the following:

AIDS	Y ☐ N ☐	Emphysema	Y☐ N☐	Liver Disease	Y☐ N ☐
Anemia	Y ☐ N ☐	Epilepsy	Y☐ N☐	Low Blood Pressure	Y☐ N ☐
Arthritis	Y ☐ N ☐	Excessive Bleeding	Y☐ N☐	Psychiatric Care	Y☐ N ☐
Asthma	Y ☐ N ☐	Glaucoma	Y☐ N☐	Pacemaker	Y☐ N☐
Cancer	Y ☐ N ☐	Heart Disease	Y☐ N☐	Sinus Problems	Y ☐ N ☐
Chemical Dependency	Y ☐ N ☐	Hepatitis Type ____	☐ N☐	STD/HPV +	Y ☐ N ☐
Chemotherapy	Y ☐ N ☐	High Blood Pressure	Y☐ N ☐	Stroke	Y ☐ N ☐
Diabetes	Y ☐ N ☐	Kidney Disease	Y☐ N☐	Thyroid Problem	Y ☐ N ☐

Have you ever had or been diagnosed with:

Artificial Heart Valve Y ☐ N ☐
Artificial Joint Y ☐ N ☐
Blood Disease Y ☐ N ☐
Congenital Heart Lesion Y ☐ N ☐
Heart Murmur Y ☐ N ☐
Mitral Valve Prolapse Y ☐ N ☐
Rheumatic Fever Y ☐ N ☐

Are you Allergic to?

Aspirin Y ☐ N ☐
Codeine Y ☐ N ☐
Erythromycin Y ☐ N ☐
Latex Y ☐ N ☐
Local Anesthesia Y ☐ N ☐
Penicillin Y ☐ N ☐
Other: _____

Women: Pregnant? Y ☐ N ☐
Nursing? Y ☐ N ☐

Have you ever had any complications following dental treatment? Y ☐ N ☐
If yes, explain: _____
_____

Have you ever been hospitalized or have any other concerns? Y ☐ N ☐
If yes, explain:_____
_____

Are you currently taking blood thinners: Y ☐ N ☐
Are you currently taking Fosamax or any other oral bisphosphanates? Y ☐ N ☐
Please List all Medications: _____
_____
_____

Emergency contact Name and Phone #: _____

DENTAL HISTORY

Please check "yes" or "no" to indicate if you have had any of the following:

Bad breath Y ☐ N ☐
Bleeding gums when brushing Y ☐ N ☐
Bleeding gums when flossing Y ☐ N ☐
Blisters on lips/mouth Y ☐ N ☐
Burning on tongue Y ☐ N ☐
Chew on one side of mouth Y ☐ N ☐
Cigarette, pipe, cigar smoking Y ☐ N ☐
Clicking or popping jaw Y ☐ N ☐
Dry Mouth Y ☐ N ☐
Food collection b/w teeth Y ☐ N ☐
Foreign objects in mouth Y ☐ N ☐
Grinding or clenching Y ☐ N ☐
Gums swollen or tender Y ☐ N ☐
Jaw pain or tenderness Y ☐ N ☐
Lip or cheek biting Y ☐ N ☐
Loose teeth or broken fillings Y ☐ N ☐
Mouth breathing Y ☐ N ☐
Mouth pain Y ☐ N ☐
Orthodontic history Y ☐ N ☐
Pain around ear Y ☐ N ☐
Periodontal history Y ☐ N ☐
Sensitivity to cold Y ☐ N ☐
Sensitivity to heat Y ☐ N ☐
Sensitivity to sweets Y ☐ N ☐
Sensitivity when biting Y ☐ N ☐
Sores/growths in mouth Y ☐ N ☐

Keeping your scheduled appointments is very important to your treatment success and we reserve this time especially for you. If you cannot keep your appointment our office will need **48 hours notice**. Less than 48 hours will be charged $45 for hygiene appointments and $100 for doctor appointments.
I have read and understand this broken appointment procedure rule.

Patient/Guardian Signature: _____ Date: _____

Candlewood Dental Care

Lorraine Burio, DMD

NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION.

PLEASE REVIEW IT CAREFULLY.
THE PRIVACY OF YOUR HEALTH INFORMATION IS IMPORTANT TO US.

OUR LEGAL DUTY

We are required by applicable federal and state law to maintain the privacy of your health information. We are also required to give you this Notice about our privacy practices, our legal duties, and your rights concerning your health information. We must follow the privacy practices that are described in this Notice while it is in effect. This Notice takes effect 02/12/2003, and will remain in effect until we replace it.

We reserve the right to change our privacy practices and the terms of this Notice at any time, provided such changes are permitted by applicable law. We reserve the right to make the changes in our privacy practices and the new terms of our Notice effective for all health information that we maintain, including health information we created or received before we made the changes. Before we make a significant change in our privacy practices, we will change this Notice and make the new Notice available upon request.

You may request a copy of our Notice at any time. For more information about our privacy practices, or for additional copies of this Notice, please contact us using the information listed at the end of this Notice.

USES AND DISCLOSURES OF HEALTH INFORMATION

We use and disclose health information about you for treatment, payment, and healthcare operations. For example:

Treatment: We may use or disclose your health information to a physician or other healthcare provider providing treatment to you.

Payment: We may use and disclose your health information to obtain payment for services we provide to you.

Healthcare Operations: We may use and disclose your health information in connection with our healthcare operations. Healthcare operations include quality assessment and improvement activities, reviewing the competence or qualifications of healthcare professionals, evaluating practitioner and provider performance, conducting training programs, accreditation, certification, licensing or credentialing activities.

Your Authorization: In addition to our use of your health information for treatment, payment or healthcare operations, you may give us written authorization to use your health information or to disclose it to anyone for any purpose. If you give us an authorization, you may revoke it in writing at any time. Your revocation will not affect any use or disclosures permitted by your authorization while it was in effect. Unless you give us a written authorization, we cannot use or disclose your health information for any reason except those described in this Notice.

To Your Family and Friends: We must disclose your health information to you, as described in the Patient Rights section of this Notice. We may disclose your health information to a family member, friend or other person to the extent necessary to help with your healthcare or with payment for your healthcare, but only if you agree that we may do so.

Persons Involved In Care: We may use or disclose health information to notify, or assist in the notification of (including identifying or locating) a family member, your personal representative or another person responsible for your care, of your location, your general condition, or death. If you are present, then prior to use or disclosure of your health information, we will provide you with an opportunity to object to such uses or disclosures. In the event of your incapacity or emergency circumstances, we will disclose health information based on a determination using our professional judgment disclosing only health information that is directly relevant to the person's involvement in your healthcare. We will also use our professional judgment and our experience with common practice to make reasonable inferences of your best interest in allowing a person to pick up filled prescriptions, medical supplies, x-rays, or other similar forms of health information.

Marketing Health-Related Services: We will not use your health information for marketing communications without your written authorization.

Required by Law: We may use or disclose your health information when we are required to do so by law.

Abuse or Neglect: We may disclose your health information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, or domestic violence or the possible victim of other crimes. We may disclose your health information to the extent necessary to avert a serious threat to your health or safety or the health or safety of others.

National Security: We may disclose to military authorities the health information of Armed Forces personnel under certain circumstances. We may disclose to authorized federal officials health information required for lawful intelligence, counterintelligence, and other national security activities. We may disclose to correctional institution or law enforcement official having lawful custody of protected health information of inmate or patient under certain circumstances.

Appointment Reminders: We may use or disclose your health information to provide you with appointment reminders (such as voicemail messages, texts, emails, postcards, or letters).

PATIENT RIGHTS

Access: *You have the right to look at or get copies of your health information, with limited exceptions. You may request that we provide copies in a format other than photocopies. We will use the format you request unless we cannot practicably do so. (You must make a request in writing to obtain access to your health information. You may obtain a form to request access by using the contact information listed at the end of this Notice. We will charge you a reasonable cost-based fee for expenses such as copies and staff time. You may also request access by sending us a letter to the address at the end of this Notice. If you request copies, we reserve the right to impose a minimal charge per page for staff time to locate and copy your health information, and postage if you want the copies mailed to you. If you request an alternative format, we will charge a cost-based fee for providing your health information in that format. If you prefer, we will prepare a summary or an explanation of your health information for a fee. Contact us using the information listed at the end of this Notice for a full explanation of our fee structure.)*

Disclosure Accounting: You have the right to receive a list of instances in which we or our business associates disclosed your health information for purposes, other than treatment, payment, healthcare operations and certain other activities, for the last 6 years, but not before April 14, 2003. If you request this accounting more than once in a 12-month period, we may charge you a reasonable, cost-based fee for responding to these additional requests.

Restriction: You have the right to request that we place additional restrictions on our use or disclosure of your health information. We are not required to agree to these additional restrictions, but if we do, we will abide by our agreement (except in an emergency).

Alternative Communication: You have the right to request that we communicate with you about your health information by alternative means or to alternative locations. **{You must make your request in writing.}** Your request must specify the alternative means or location, and provide satisfactory explanation how payments will be handled under the alternative means or location you request.

Amendment: You have the right to request that we amend your health information. (Your request must be in writing, and it must explain why the information should be amended.) We may deny your request under certain circumstances.

Electronic Notice: If you receive this Notice on our Web site or by electronic mail (e-mail), you are entitled to receive this Notice in written form.

QUESTIONS AND COMPLAINTS

If you want more information about our privacy practices or have questions or concerns, please contact us. If you are concerned that we may have violated your privacy rights, or you disagree with a decision we made about access to your health information or in response to a request you made to amend or restrict the use or disclosure of your health information or to have us communicate with you by alternative means or at alternative locations, you may complain to us using the contact information listed at the end of this Notice. You also may submit a written complaint to the U.S. Department of Health and Human Services. We will provide you with the address to file your complaint with the U.S. Department of Health and Human Services upon request.

We support your right to the privacy of your health information. We will not retaliate in any way if you choose to file a complaint with us or with the U.S. Department of Health and Human Services.

Contact Officer: Lorraine Burio, DMD **Telephone: (203) 746-1200** **Fax: (203) 746-2315**

E-mail: contactus@mycandlewooddental.com

Address: P.O. Box 8198, 87 State Rte. 39, New Fairfield, CT 06812

ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES FOR LORRAINE BURIO, DMD

You May Refuse to Sign This Acknowledgement

I have received a copy of this office's Notice of Privacy Practices.

_____
Please Print Name

_____
Signature

_____
Date

**For Office Use Only **

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- ☐ Individual refused to sign
- ☐ Communications barriers prohibited obtaining the acknowledgement
- ☐ An emergency situation prevented us from obtaining acknowledgement
- ☐ Other (Please Specify)

_____

_____

_____

Oral Cancer Screening Consent Form

Our practice continually looks for advances to ensure that we are providing the optimum level of oral health care to our patients. We are concerned about oral cancer and look for it in every patient.

One American dies every hour from oral cancer. Late detection of oral cancer is the primary cause that both the incidence and mortality rates of oral cancer continue to rise. As with most cancers, age is the primary risk factor for oral cancer. Tobacco and alcohol use are other major pre-disposing risk factors, but, **more that 25% of oral cancer victims have no such lifestyle risk factors.** There has also been a strong association of risk in young, non-smoking individuals if they carry the Human Papilloma Virus (HPV) which is the virus responsible for more than 95% of all cervical cancer. The concern with these individuals is that they may not even know that they are carrying the virus as there are no symptoms. Oral cancer risk by patient profile is as follows:

Increased risk: *Patients ages 18-39*
High Risk: *Patients age 40 and older; tobacco users (any age, any type within 10 years)*
Highest risk: *Patients age 40 and older with lifestyle risk factors tobacco and/or alcohol use) ;previous history of oral cancer*

We have recently incorporated the ***VELscope Oral Cancer Screening System*** into our oral screening standard of care. We find that using the VELscope along with a standard oral cancer examination improves our ability to identify suspicious areas at their earliest stages. The VELscope System is similar to proven early-detection procedures for other cancers such as mammography, Pap smear, and PSA. The VELscope examination is simple and painless and gives us the best chance to find any oral abnormalities at the earliest possible stage. Early detection of pre-cancerous tissue can minimize or eliminate the potentially disfiguring effects of oral cancer and possibly save your life.

This exam will be offered to you **annually at a fee of $20**. We are offering this reduced fee as we are dedicated to the overall well being of our patients and are convinced of the importance of the VELscope examination in detecting oral cancer in the earliest possible stage.

YES. I *authorize* Dr. Burio or my hygienist to perform the VELscope Oral Cancer Screening Exam *in addition* to the standard oral cancer examination. ***I accept financial responsibility for this enhanced examination fee of $20 and understand that it is payable at this visit.***

Print name: _____
Signature: _____ Date: _____

NO. I would prefer *not* to have the VELscope Oral Cancer Examination at this time.

Print name: _____
Signature: _____ Date: _____

CANDLEWOOD DENTAL CARE INFORMED CONSENTS

It is important to us that you understand the treatment we are recommending and any procedures we may, with your agreement, perform. We want to involve you in all decisions concerning procedures you may need. We want you to understand that there is a risk associated with dental procedures and want to be sure your questions have been answered.

Dental treatment and procedures are not to be taken for granted as being routine or without risk for complications. As with all medical treatment, including dental treatment, there are no guarantees that the results will be as planned. When dealing with the human body there are potentially many variables, some predictable and others are not. Complication rates in dentistry are low but unforeseen complications may arise. Whenever drilling is involved, even a simple, routine procedure can lead to pulpal (nerve) problems, abscess, fractured tooth, and/or post treatment pain to biting or to temperature extremes (hot and cold). It is important that you fill out your medical history as completely as possible and inform your provider of any medical conditions or dental concerns.

I HAVE READ, UNDERSTAND, AND CONSENT TO DENTAL TREATMENTS.

INITIALS:_____ **DATE**:_____

PATIENTS WITHOUT DENTAL INSURANCE:
Patients without insurance coverage are required to pay in full for services as rendered unless other arrangements are made in advance. We accept cash, checks, Visa, MasterCard, American Express and Discover. We offer our in-house discount plan, the Smile Savers Club and offer 6-12 month interest-free financing plans through CareCredit.

PATIENTS WITH DENTAL INSURANCE:
We will submit charges and pre-authorizations electronically to your dental insurance. **You will be asked to pay your deductible, your portion of charges, and for non-covered procedures the day treatment is rendered.** We will estimate your responsibility as closely as possible but until we receive insurance payments, it is just an estimate. We will assist you in receiving payment from your insurance; however, **you are responsible to fully satisfy charges regardless of insurance benefits or payments**. It is your responsibility to know your insurance benefits, including: yearly maximum, amount used to date, and procedures covered/not covered. **If your insurance has not paid after 30 days, the full balance is expected from you and you will be required to obtain reimbursement from the insurance company.**

Your signature on this form serves as a Signature on File for your dental insurance, to be used on all insurance submissions, authorizing the release of information to your insurance company, authorizing payment directly to Dr. Burio/Candlewood Dental Care, and authorizing representatives of Candlewood Dental Care to act as your agent in helping your obtain payment from your insurance company.

OFFICE POLICIES:
*** When you make an appointment we reserve that time just for you. While we understand that unavoidable circumstances sometimes arise, **we reserve the right to charge $45 for hygiene appointments and $100 for doctor appointments missed or broken without 48 hours notice. ***

***Checks returned by your bank will incur a $45 service fee.**

***Accounts delinquent 45 days from the date of service will be sent to collections and the outstanding balance will incur an additional 33 1/3 % collection fee plus court and attorney's fees.**

***Your signature grants permission to Candlewood Dental Care or its assignee, to telephone you at phone numbers provided to discuss your account or treatment, leave messages on your answering machines, and/or contact you by e-mail or text (unless you have chosen to opt-out of these forms of contact).**

The above policies apply equally to parents and guardians of minors being treated and minors cannot be treated without a parent or guardian authorizing treatment and agreeing to financial responsibility.

I HAVE READ AND UNDERSTAND THE ABOVE FINANCIAL AND OFFICE POLICIES.

_____ Date: _____
Patient Name

_____ Relationship to patient: _____
Signature of Responsible Party

_____
Printed Name of Responsible Party

Rev 6/17/15

Lorraine Burio DMD

Patient's Name _____ DOB: _____

Total Health Questionnaire

Dr. Burio's philosophy is comprehensive oral systemic health. This means that other medical conditions can be linked to your dental health. For example, preterm babies, diabetes, and heart disease are linked to periodontal disease (gum disease).

Did you know that snoring is a sign that something may be wrong? You may have sleep apnea! This is a major problem that affects over 40 million Americans. This is a sleep/breathing disorder which narrows the airway and decreases oxygen to the brain. As a result of snoring, patients can develop high blood pressure, diabetes, cardiovascular disease or depression AND can be life threatening in some cases.

Do you suffer from headaches/migraines? In many cases these debilitating headaches can be caused by your TMJ and occlusion, or the way your teeth come together.

Both sleep apnea and headaches can be managed by dental treatment. Answer the following questions to help us gauge any underlying issues you may have.

1. Height: _____ Weight: _____ BMI: _____
2. Do you snore or have you been told you snore? YES___NO___
3. Has anyone noticed you stop breathing during your sleep? YES___NO___
4. Do you wake up choking or gasping? YES___NO___
5. Do you feel fatigued during the day? YES___NO___
6. Have you ever nodded off or fallen asleep while driving? YES___NO___
7. Have you been told you grind your teeth while you sleep? YES___NO___
8. Do you wake up with stiffness in the jaw or headaches? YES___NO___
9. Do you have difficulty chewing, swallowing, or moving your jaw? YES___NO___
10. Do you have numbness/pain in your face/neck/mouth? YES___NO___
11. Do you ever have persistent ear pain? YES___NO___
12. If you suffer from headaches:
    a. What time during the day are they the worst? _____
    b. How many days a month do you NOT have a headache? _____
    c. Describe your pain: (location, severity, intensity)

    _____

    _____

Lorraine Burio DMD

Patient's Name _____ DOB: _____

Smile Evaluation

Welcome to our office! Please answer the following questions to help us better serve your smile!!

1. Who was your previous dentist?
   a. Name: _____ Number: _____
      City: _____ State: _____
   b. What was your reason for leaving?_____
      _____
2. What was the approximate date of:
   a. Your last cleaning? _____
   b. Your last oral cancer screening? _____
   c. Your last full set of x rays? _____
3. What are the most important things to you about your smile and dental health?
   _____
4. Please rate the following on a scale from 1-5 (5 being the highest):
   a. How important is our dental health to you? _____
   b. How would you rate your current dental health? _____
   c. Where do you want your dental health to be? _____
5. What is the most important thing to you about your dental visit today? _____
   _____
6. What are your long term dental goals? _____
   _____
7. If you could change your smile, would you (check all that apply):
   a. Make your teeth whiter _____
   b. Make your teeth straighter _____
   c. Replace discolored fillings _____
   d. Close spaces between teeth _____
   e. Repair broken, chipped, or worn teeth _____
   f. Replace old crowns _____
   g. Have a full smile makeover _____
8. Please indicate any other concerns you may have that have not been addressed. _____
   _____
   _____

Lorraine Burio, DMD
87 Rte. 39, P.O. Box 8198
New Fairfield, CT 06812
Office: (203) 746-1200
Fax: (203) 746-2315

From Waterbury Area:

Take 84 West to Exit 6 in Danbury. Take a RIGHT at end of ramp. At the next light, bear LEFT onto Rte. 37 North (Padanaram Rd.). Go straight through 3 lights. The 4th light will be approximately 5 miles from the 3rd light. At that 4th light, you will be in the center of New Fairfield. Take a RIGHT onto Rte. 39. Go straight through the light at Stop & Shop. In about ½ mile, the road will make a sharp left hand turn. (Green road sign will say Candlewood Corners). Just as the turn starts to straighten out, our office will be on the left. It is a white house with red shutters directly across the street from a Sunoco station. The driveway is just before the motel and you will park and enter in the rear of the building.

From NY Area:

Take 84 East to Exit 5 in Danbury. Go straight through the stop sign to the light at the bottom of the hill. Go straight through that light. Now count 4 lights, at the 4th light, bear LEFT onto Rte. 37 North (Padanaram Rd.) Go straight through 3 lights. The 4th light will be approximately 5 miles from the 3rd light. At that 4th light, you will be in the center of New Fairfield. Take a RIGHT onto Rte. 39. Go straight through the light at Stop & Shop. In about ½ mile, the road will make a sharp left hand turn. (Green road sign will say Candlewood Corners). Just as the turn starts to straighten out, our office will be on the left. It is a white house with red shutters directly across the street from a Sunoco station. The driveway is just before the motel and you will park and enter in the rear of the building.

From 95 NYC Area:

Take 95 South to 287 West to White Plains. Then take 684 North to Exit 9E to 84 East. Follow the above directions from 84 East.

From Stamford, Wilton Area:

Take 95 North to Exit 15 (Rte. 7 North), then Rte. 7 North to 84 East. Follow the above directions from 84 East.